

**SCHOOL SISTERS OF NOTRE DAME
CENTRAL PACIFIC PROVINCE
Job Title: Nursing Assistant – Overnight shift**

POSTED DATE: 5/13/2022

LOCATION: Mankato

DEPARTMENT: Health Care

Please note all positions at Our Lady of Good Counsel in Mankato, MN are temporary due to the Sisters' planned move.

Shifts Available: part-time, overnights 10:15pm to 6:45am

GENERAL STATEMENT OF DUTIES:

Under the direction of licensed nursing staff and in accordance with departmental policies and procedures, the Nursing Assistant provides basic care to residents, assisting the residents in all aspects of activities of daily living and personal care. The Nursing Assistant assists in maintaining resident rooms, community room, corridors, and other common areas in a clean and safe condition.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Integrate the mission of the School Sisters of Notre Dame in work environment
- Maintain positive relationships
- Conduct oneself in a professional manner
- Provide quality care to ensure comfort, safety and hygiene
- Follow infection control, safety policies and procedures
- Perform duties outlined in the employee training manual
- Know and carry out health care policies and procedures
- Assist residents with dressing, grooming, bathing, transfers, toileting etc. as needed to ensure comfort, safety, and hygiene · Attend resident care conference and implement all appropriate aspects of care plans
- Observe and report changes in a sister's condition to nurse in charge
- Maintain an orderly and presentable office and work area at all times
- Perform other duties as assigned by nurse in charge
- Attend workshops, in-services and Hill employee meetings as required

BASIC QUALIFICATIONS:

- High school diploma or GED preferred
- Nursing assistant registration preferred
- Six months long-term care nursing assistant experience preferred
- Ability to speak, read and write English

- Must be 16 years old
- Desire to work with the elderly
- Ability to lift a minimum of 75 pounds
- Ability to collaborate and work effectively with other health care employees
- Ability to communicate effectively with residents, families, and supervisor
- Ability to follow directions
- Ability to cope with mental and emotional stress
- Able to move intermittently throughout the workday
- Able to see and hear or use prosthetics that will enable these senses to function
- Stand, walk, and run while caring for patients
- Bend or twist the body
- Use their hands to handle, control, or feel objects, tools, or controls
- Kneel, stoop, crouch, or crawl

JOB TYPE: Part-time, hourly

BENEFIT ELIGIBLE: PTO, 403(b) retirement plan, and paid holidays available for those who are scheduled 40+ hours per pay period.

If you are interested in this position please complete an application.

If you have questions contact

Rachal Depuydt, Human Resources
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