

**SCHOOL SISTERS OF NOTRE DAME  
CENTRAL PACIFIC PROVINCE  
Job Title: Licensed Practical Nurse**

**Date:** 5/14/19

**Location:** Elm Grove, WI

**Department:** Health Services

**General Summary:**

The Licensed Practical Nurse is a licensed professional who follows the guidelines of the Nurse Practice Act. He/she, under the supervision of the Director of Nursing is responsible for directing and assisting in the delivery of total resident care.

**Essential Duties and Responsibilities:**

- Assist with developing, implementing and evaluating nursing care plans.
- Provide resident care in accordance with established nursing policies and procedures.
- Exhibit competency in medication administration and demonstrate knowledge of pharmacy policies and procedures.
- Provide resident education for optimal health maintenance.
- Follow documentation procedures to ensure accurate and pertinent information and records.
- Provide leadership, support and direction to the certified nursing staff.

**Basic Qualifications:**

- High school diploma or equivalent
- Licensed Practical Nurse licensed in the state of Wisconsin
- Graduate of an accredited nursing program with a minimum of one (1) year of experience in an acute or long-term care setting
- Familiar with the Wisconsin Nurse Practice Act
- Knowledgeable in current concepts in nursing/health care and gerontology

**Job Type:** Part-Time, 2<sup>nd</sup> & 3<sup>rd</sup> Shift

**Benefit Eligible:** PTO, 403(b) benefits & holiday pay

**If you are interested in this position please complete an application.**

**If you have any questions contact:**

**Nikole Noe, Human Resources**

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